



*Seshadripuram Educational Trust*

# SESHADRIPURAM ACADEMY OF BUSINESS STUDIES

*(Affiliated to Bangalore University  
NAAC Accredited 'B' Grade)*

CA Site No. 18, 2<sup>nd</sup> Main, Kengeri Satellite Town, Bengaluru – 560 060



+91 80 2848 8676



principal.sabskst@gmail.com



[www.sabs.ac.in](http://www.sabs.ac.in)

Date: 27/09/2021

## IQAC MEETING: 01 CIRCULAR

IQAC meeting is scheduled on 30/09/2021 for the following members in Principal's Chamber  
at 2pm.

**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560060

**Prof. Jayarama**

**PRINCIPAL**  
Seshadripuram Academy of Business Studies  
# 18, 3rd Main Road,  
Kengeri Satellite Town, Bengaluru-560 060





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## IQAC MEMBERS LIST

Role in IQAC	Name	Signature
Chair Person	Prof. Jayarama	
Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
Nominated Member (Alumni)	Soumya Bhat	
Industry Representative	Sagar US	
Student Representative	Vinay Raju S	
Student Representative	Harshitha	





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DATE: 30/9/2021

## IQAC MEETING -01

### AGENDA:

- To appoint Heads of various Departments, Criteria and Committee Coordinators
- Fire extinguisher training
- Workshops and FDP's
- Civil Defence Activity
- GST Exhibition
- 1<sup>st</sup> internal test-examination

  
**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560060

  
**Prof. Jayarama**

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## IQAC MEETING -01

### Minutes of the Meeting:

- Departmental Heads, Criteria and Committee Coordinators were appointed.
- It was decided to conduct fire extinguishing training on 9-10-2021.
- Workshop and FDP's.
  - Workshop on GST is planned to be organised on 12-10-2021
  - National Level Webinar on the topic "Role Of Library In NEP" is decided to be organised on 27-12-2021.
  - Workshop on GST is planned to be organised on 21-12-2021.
  - FDP on Ethical Issues In Teaching was planned to be conducted on 29-12-2021.
- Civil defence decided to conduct emergency communication courses for the students.
- GST Exhibition was decided to be held on 18-12-2021.
- First Internal Assessment Test was planned to be conducted from 20-12-2021.

  
**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560060

  
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Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
Nominated Member (Alumni)	Soumya Bhat	
Industry Representative	Sagar US	
Student Representative	Vinay Raju S	
Student Representative	Harshitha	





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## IQAC MEETING -01

### ACTION TAKEN REPORT:

- ✓ Departmental Heads, Criteria and Committee Coordinators were appointed.
- ✓ A fire extinguishing training was held for the students on 9-10-2021 by civil defence committee.
- Workshop and FDP's.
  - Workshop on GST BY Mr. Harishkumar was conducted on 12-10-2021
  - National Level Webinar on the topic "Role Of Library In NEP" was organised on 27-12-2021.
  - Students Welfare Committee organised Workshop on GST on 21-12-2021.
  - FDP on Ethical Issues In Teaching was conducted on 29-12-2021.
- ✓ Emergency communication course for the students was organised by civil defence on 23-11-2021
- ✓ GST exhibition was held on 18-12-2021 by department of commerce and management.
- ✓ First Internal Assessment Test was conducted from 20-12-2021.

  
Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell  
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Date: 18/01/2022

## IQAC MEETING: 02 CIRCULAR

IQAC meeting is scheduled on 20/01/2022 for the following members in Principal's Chamber at 2pm.

  
Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560060

  
Prof. Jayarama

Principal  
Seshadripuram Academy of Business Studies  
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Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S.	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Keerthi Lakshmi Talkad	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
Nominated Member (Alumni)	Soumya Bhat	
Industry Representative	Sagar US	
Student Representative	Vinay Raju S	
Student Representative	Harshitha	





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DATE: 20/1/2022

## IQAC MEETING -02

### AGENDA:

- National level conference
- Annual special NSS camp
- Anti-ragging awareness
- Basic fire response course
- FDP
- Procession for saving water
- Youth Red Cross Activities
- Women's day

**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
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## IQAC MEETING -02

### Minutes of the Meeting:

- It was decided to conduct National Level Conference on 20-1-2022.
- Annual special NSS camp was decided to be organise from 22-1-2022.
- Anti-ragging awareness program was planned to be held on 2-2-2022.
- It was planned to conduct basic fire response course to the students by civil defence.
- Various activities from Youth Red Cross were planned to be organised.
- FDP on citation styles and reference list was planned to be organised on 28-2-2022.
- It was decided to go on a procession in the surroundings of our college giving awareness for saving water on 5-3-2022.
- It was planned to make arrangements for Women's Day Celebration on 8-3-2022.

  
**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560

  
**Prof. Jayarama**

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Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S <sup>r</sup> .	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Keerthi Lakshmi Talkad	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
Nominated Member (Alumni)	Soumya Bhat	
Industry Representative	Sagar US	
Student Representative	Vinay Raju S	
Student Representative	Harshitha	





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## IQAC MEETING -02

### ACTION TAKEN:

- ✓ National level conference was conducted on 20-1-2022 by department of commerce and management.
- ✓ NSS organised annual special NSS camp for the students on 22-1-2022.
- ✓ Anti-ragging cell organised anti-ragging awareness program on 2-2-2022.
- ✓ Basic fire response course was thought to the students by civil defence committee on 8-2-2022.
- ✓ Youth Red Cross Activity
  - Blood donation camp was organised by Youth Red Cross on 14-2-2022.
  - Organised a session on providing first aid for sounded/sick, relief work during emergencies on 6-3-2022.
- ✓ Research Cell organised an FDP on the topic "Citation Styles And Reference List" on 28-2-2022.
- ✓ Procession in the surroundings of our college was held giving awareness for saving water on 5-3-2022
- ✓ Women's day was celebrated on 8-3-2022.

  
Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell,  
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Date: 07/04/2022

## IQAC MEETING: 03 CIRCULAR

IQAC meeting is scheduled on 09/04/2022 for the following members in Principal's Chamber at 2pm.

Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560060

Prof. Jayarama

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Role in IQAC	Name	Signature
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Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Keerthi Lakshmi Talkad	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
Nominated Member (Alumni)	Soumya Bhat	
Industry Representative	Sagar US	
Student Representative	Vinay Raju S	
Student Representative	Harshitha	





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DATE: 9/4/2022

## IQAC MEETING -3

### AGENDA:

- Ambedkar Jayanthi
- Human rights workshop
- Guest lecture and workshop
- Legal knowledge about RTI
- World environment day
- International yoga day
- Asmithe Program

  
**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore- 560060

  
**Prof. Jayarama**

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## IQAC MEETING -3

### Minutes of the Meeting:

- It was decided to make arrangements to celebrate Ambedkar Jayanthi on 14-4-2022.
- Human rights workshop was planned to be organised on 23-4-2022.
- It was planned to organise a guest lecture and workshop on IPR on 1-5-2022 and 2-5-2022.
- Session on legal knowledge about RTI was planned to be organised on 28-5-2022.
- It was planned to make arrangements for World environment day.
- It was planned to make arrangements for International yoga.
- International day for remembrance of the slave trade and its abolition was planned to be celebrated by Asmithe committee on 24-6-2022.

**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
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**Prof. Jayarama**

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Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
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Member	Keerthi Lakshmi Talkad	
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## IQAC MEETING -3

### ACTION TAKEN REPORT:

- ✓ Ambedkar study centre celebrated Ambedkar Jayanthi on 14-4-2022.
- ✓ Human rights workshop was conducted to the students by human rights cell on 23-4-2022.
- ✓ A guest lecture and workshop on IPR was organised by department of commerce and management on 1-5-2022 and 2-5-2022.
- ✓ A session on legal knowledge on RTI was conducted by human rights cell on 28-5-2022.
- ✓ World environment day was celebrated by Eco club and NSS on 5-6-2022.
- ✓ International yoga day was celebrated on 21-6-2022.
- ✓ International day for the remembrance of the slave trade and its abolition was celebrate by Asmithe Committee on 24-6-2022.

  
Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell,  
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Date: 30/06/2022

## IQAC MEETING: 04 CIRCULAR

IQAC meeting is scheduled on 02/07/2022 for the following members in Principal's Chamber  
at 2pm.

Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell  
Seshadripuram Academy of Business Studies  
Kengeri Satellite Town, Bangalore-

Prof. Jayarama

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Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Keerthi Lakshmi Talkad	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
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DATE: 2/7/2022

## IQAC MEETING -4

### AGENDA:

1. Civil defence foundation course
2. Kargil Vijay Divas
3. Independence Day on India
4. Short term civil defence awareness programme
5. Gandhian study centre Activities
6. Career guidance program.

Dr. Chetana MR

Coordinator - Internal Quality Assurance Cell  
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Prof. Jayarama

PRINCIPAL

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## IQAC MEETING -4

### Minutes of the Meeting:

- ✓ It was decided to conduct civil defence foundation course by civil defence committee on 21-7-2022.
- ✓ It was decided make arrangements for Kargil Vijay Diwas.
- ✓ It was decided to make arrangements for Independence Day celebration on 15-8-2022.
- ✓ Short term civil defence awareness program was planned to be conducted by civil defence committee on 25-8-2022.
- ✓ Gandhian Study Centre Activities
  - Various Intercell competitions was planned to be organised on 20-9-2022.
  - It was decided to make arrangements for Gandhi Jayanthi Celebration on 21-10-2022.
- ✓ Career Guidance Program was planned to be organised by department of commerce and management on 3-10-2022.

**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
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**Prof. Jayarama**

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Role in IQAC	Name	Signature
Chair Person	Prof. Jayarama	
Management Representative	Sheshanarayan S	
Coordinator	Dr. Chetana M R	
Member	Roopashree U	
Member	Sowmya D N	
Member	Prof. Lakshmi S.	
Member	Prof. Asha G	
Member	Shivakumar C	
Member	Chaitra HS	
Member	Nandini R G	
Member	Asha G	
Member	Keerthi Lakshmi Talkad	
Member	Manjunath	
Nominated Member (External)	Dr. SN Venkatesh	
Nominated Member (Parents)	Mrs Surekha S Bhat	
Nominated Member (Alumni)	Soumya Bhat	
Industry Representative	Sagar US	
Student Representative	Vinay Raju S	
Student Representative	Harshitha	





*Seshadripuram Educational Trust*

# SESHADRIPURAM ACADEMY OF BUSINESS STUDIES

*(Permanently Affiliated to Bangalore University)*

NAAC Accredited 'B' Grade)

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## IQAC MEETING -4

### ACTION TAKEN REPORT:

- ✓ Civil Defence foundation course was conducted to the students by civil defence committee on 21-7-2022.
- ✓ Kargil Vijay Divas was celebrated on 26-7-2022.
- ✓ Independence Day was celebrated on 15-8-2022.
- ✓ Short term civil defence awareness programme was conducted by Civil Defence. on 25-8-2022.
- ✓ Gandhian Study Centre Activities
  - Various Intercell competitions was organised on 20-9-2022.
  - Gandhi Jayanathi Celebration was celebrated on 21-10-2022.
- ✓ Department of commerce and management organised Career Guidance Program for the students on 3-10-2022.

**Dr. Chetana MR**

Coordinator - Internal Quality Assurance Cell  
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